

- 1. If needed change your openwebmail password.**
- 2. Create your signature.**
- 3. Change session timeout from 5 minutes to 60 minutes.**
- 4. Create DrWeb antispam mail filter rule:
if mail header contains string “X-Drweb-SpamState: yes”
move the mail to the spam folder.**
- 5. Create at least 15 contacts in your CU openwebmail account.**
- 6. Export those contacts to the separate vCard files in the Windows XP “address book”.**
- 7. Create a folder named “contacts” in the openwebmail’s webdisk.**
- 8. Upload all vCard files to the created “contacts” folder.**